

# **Directors Meeting & Loan Agreement**

CompaniesAct2014.com Quick Guide

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# Directors Meeting to approve loan to a Director which is less than 10% of the Company's relevant assets.

# **Company Name Limited**

Minutes of	f a Meeting of the Board of	Directors held at			
or	day of	2015 at	a.m./p.m.		
Present:		(Cha	(Chairperson)		
In Attenda	ance:				
Chairman					
It was resc	olved:				
That	be appointed Chairperson	for the purposes of	of this meeting.		
The Chairs quorum of Act 2014, director po Companie	on of the meeting person noted that notice of Directors was present. It was at least one of the directoresent held more than 25 cs Act 2014 and was therefore tabled at the meeting.	as noted that pursurs rs of the Company directorships for th	ant to Section 137 of the y is resident in the EEA e purposes of Section	e Companies A and that no 142(1) of the	
It was note	ed that apologies were rece	ived from			
It was note	e of Directors' Interests ed that each of the Directors meeting for the purpose o				
Loan It was reso That the s repayable relevant as	um of € be advanced to on demand. It was noted		he Company as an inte vas less than 10% of th		
between t	olved eal of the Company be and the Company ("the Lender contained therein.	-	_		
<b>Close</b> There beir	ng no further business, the r	neeting then conc	luded.		
Chairman		 Date	<u> </u>		

Disclaimer: This sample loan agreement has been created as an example for educational purposes only and should not be taken to constitute legal advice. Any directors or companies entering into a loan agreement should obtain the appropriate professional and legal advice.

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This sample agreement is made based on an interest free loan repayable on demand.

-^IHIS AGREEMENT is made the	аау от	10	
BETWEEN:			
[ ] Limited and having its regist	tered office at [	] hereinafter	
called "the Lender".	0,,	of	f the One Part
And	,		
[ ] hereinafter called "the Borrowe	r"		
		of the	e Second Part

### **NOW IT IS HEREBY AGREED** as follows:

### 1. Definitions and Interpretation

- 1.1 'the Lender' shall include where the context so admits its successors.
- 1.2 'the Loan' has the meaning given to it in the recital.
- 1.3 Reference to any statute or statutory provision includes a reference to:
  - 1.3.1 that statute or statutory provision as from time to time amended extended or re-enacted or consolidated and:
  - 1.3.2 all statutory instruments or orders made pursuant to it
- 1.4 Words denoting the singular number only shall include the plural and vice versa.
- 1.5 Words denoting any gender include all the genders and words denoting persons shall include firms and corporations and vice versa.
- 1.6 Unless the context otherwise requires reference to clause sub-clause or schedule is to a clause sub-clause or schedule (as the case may be) of or to this agreement.
- 1.7 The clause headings do not form part of this agreement are for convenience only and shall not be taken into account in its construction or interpretation.

#### 2. The Loan

Subject to the terms and conditions of this Agreement (and in reliance on the representations, warranties, covenants and agreements contained herein) the Lender has agreed to make available to the Borrower al loan of up to, but not exceeding, the aggregate principal amount of €xxx,xxx (the amount in words) (the "Loan")

#### 3. Purpose

The Loan shall be made available to the borrower to enable the Borrower (do what)

## 4. Advance

The Lender shall lend to the Borrower and the Borrower shall borrow from the Lender the loan and the parties agree that the Loan shall be drawn down by the Borrower in its entirety or instalments on delivery of a written request to draw down from the Borrower.

## 5. Repayment

Subject as provided in this agreement the Borrower shall repay the Loan forthwith upon receipt of a demand for repayment of same from the Lender.

#### 6. Interest

The Loan shall be made by the Lender to the Borrower free of interest.

## 7. Security

The Loan shall be unsecured

## 8. Immediate Repayment

Notwithstanding anything contained in foregoing clauses the Loan shall become immediately payable:

- 8.1 if the Borrow makes default in the payment of any money due under this agreement the Lender by notice in writing to the Borrower demands immediate repayment of the Loan or
- 8.2 if the Borrower commits any breach of this agreement within 14 days of being required in writing by the Lender to do so

## 9. Assignment

The Lender shall not be entitled to assign the benefit of this agreement without the written consent of the Borrower.

#### 10. Notices

Any notice pursuant to this agreement shall be in writing and shall be sufficiently given to any party if sent in a prepaid letter by ordinary post addressed to that party and any notice so given shall be deemed unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

### 11. Governing Law

This Agreement shall be construed and governed in accordance with the laws of Ireland.

IN WITNESS whereof these presents have been entered into the day and year first herein written

Present when the

Common Seal of the

Lender was affixed

hereto in the presence of:-

Signed, sealed and delivered in the presence of:-

**Dublin** - Block B, Iveagh Court, Harcourt Road, Dublin 2.

T: +353 (0)1 411 0000

Wexford - Aldercourt, Ferns, Enniscorthy, Co. Wexford.

London - 100 Pall Mall, St. James, London. SW1Y 5NQ. T: +44 (0)20 3582 6965

Belfast - Forsyth House, Cromac Square, Belfast, BT2 8LA.

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